

## **PEFC Management Policy**

The management of NOON Company has chosen to use PEFC certified products and sources in order to contribute to responsible forestry management.

An essential part of our choice is the Chain of Custody certification of our site. We state that we will follow the PEFC international standards and guidelines. Our chain of custody certificate will provide a credible guarantee to our customers, whether business, government or end customer, that products which are sold (i.e. invoiced and possibly labelled) with a specified PEFC certificate code are originating from well managed forests, controlled sources, reclaimed materials, or a mixture of these.

PEFC Chain of Custody certification thereby facilitates the transparent flow of goods made from such materials through the supply chain.

The general manager is responsible for the implementation of this policy. He has appointed the Executive manager as the COC Administrator with overall responsibility and authority for the organization's compliance with all COC requirements as described in the standard. We describe our procedures in a manual. We will ensure that the written procedures are followed in order to avoid the mix of certified and non certified products during our processes.

This chain of custody certificate will not be the end of our efforts. We will actively encourage the use of PEFC sources and maximize our portfolio of PEFC certified products.

It is our policy, when we use the PEFC policy for credit based claims; to avoid that in our products the following wood is used:

- a) Wood that has been illegally harvested.
- b) Wood from genetically modified trees.
- c) Wood from areas where there is a clear demonstration of violation of traditional, customary or civil rights, or of serious extant disputes with indigenous peoples or other social stakeholders, involving confrontation or violence.
- d) Wood from uncertified high conservation value forests.

We have developed internal verifiable procedures in order to ensure the tracing and control of our sources so that we are able to exclude non acceptable sources.

If it is demonstrated that a company is using wood from such sources, we will promptly take appropriate actions, including stopping purchases from such sources for products covered by this policy.

This policy statement is available to the public via our web-site.

**Company Chairman**

**Dr. Essam Refay**

**05-01-2019**